

## **Minutes of the General Meeting 22 November 2018**

The Radisson Blu Hotel, Manchester Airport

**Attendees:** See Annex 1

**Apologies:** See Annex 2

All the papers for the General Meeting can be found on the website ([here](#)).

### **1. Welcome and apologies**

Neil Gibson, ADEPT President and Chair of the General Meeting, welcomed Members to the meeting. Apologies were received – See Annex 2.

### **2. Minutes of last General Meeting & Annual General Meeting**

Minutes of the last General Meeting, which was held on 23<sup>rd</sup> November 2017, and of the last Annual General Meeting held on 4<sup>th</sup> May 2018, were agreed as accurate.

### **3. Matters arising**

None.

### **4. Finance update**

Hannah Bartram, Chief Operating Officer, presented the financial update on the current budget up to 31<sup>st</sup> October 2018. We have made excellent progress towards achieving the authority recruitment target, and retaining Corporate Partners. Against the general trend, the number of Special Honorary Members (ex-authority now working in the private sector) is falling. In summary the Association currently has 76 local authority members, 12 LEP members, 4 national members, 16 Corporate Partners, one combined authority and two STB members.

The larger the membership, the greater the impact - with that in mind, all members were asked to continue trying to recruit new members. The Association will continue to secure sponsorship for its events, and to be careful with its expenditure. It was noted that the partnership with Proving Services will generate an income in the future, which was welcomed. It was also noted that we are forecasting a small in-year deficit this year (due to the unbudgeted impact assessment review by Shared Intelligence) but overall the financial position is stable, including financial reserves.

Members agreed to note the report and continue with the proposed financial management strategy as set out.

## **5. Review of ADEPT membership fees**

Nigel Riglar, ADEPT 1<sup>st</sup> Vice President, presented the paper outlining the rationale for bringing the membership fees review forward one year, and the Leadership Team's recommended course of action.

At the General Meeting in November 2016, members approved a one-off increase in local authority and LEP fees by 20 per cent in 2017/18, remaining fixed for 2018/19 and 2019/20, with a review in 2019/20 to ensure fees remain appropriate. However, even with growing membership numbers and new income streams, rising costs and an expanding work programme is putting considerable pressure on the budget.

Having assessed various options, the Leadership Team's recommendation to members was to increase authority, LEP, national association and corporate partner membership fees by the CPI (2.2%), coming into effect from 1<sup>st</sup> April 2019. This recommendation was approved by those in the room. We also sought members' approval via postal vote; of those who responded, all bar one agreed with the recommendation.

The annual subscription rate for Special Honorary members will remain fixed at £50 p.a.

## **6. ADEPT policy positions**

Members noted the publication of ADEPT policy positions on Industrial Strategy, Housing and Highways Maintenance. The Waste policy position is due imminently. One member commented that the housing policy position was excellent; whereas another member suggested the highways maintenance policy position was conservative and would benefit from greater emphasis on solutions. Overall, the feedback on the documents was positive; they were seen as providing good 'thought leadership' opportunities for ADEPT. It was suggested that we look to be more controversial, and that we should be using a range of different techniques to help influence e.g. debates with Ministers.

Further policy positions are planned: digital connectivity, air quality, climate change. It was agreed that the air quality policy position should be broadened out to encompass the clean growth agenda. It was suggested we needed a policy position on the UK Shared Prosperity Fund, potentially in partnership with the LEP Network; also a policy position on Sub-national Transport Bodies. Having a clear position on the Spending Review was also seen as being critical.

The Secretariat will take these comments into account when developing new policy positions.

## **7. Any other business**

Nigel Riglar is currently the 1st Vice President, and in line to succeed Neil Gibson at the AGM on 27 June 2019. However, having recently moved from Gloucestershire County Council to South Gloucestershire Council, he has asked to defer his presidential year. Darryl Evers, currently 2<sup>nd</sup> Vice President, has agreed to bring his presidential year forward. Members present at the meeting agreed to the change.

It was also noted that two former members of the County Surveyors Society (precursor to ADEPT), Mr W 'Tommy' Thompson (who was also President) and Eddy Naylor, recently passed away. Their significant contributions to CSS were acknowledged at the meeting. The Secretariat had also published obituaries in the November newsletter.

## **8. Dates of Future Meetings**

- Spring Conference & AGM – Thursday 27 June, One Drummond Gate, London
- Annual Dinner & President's Awards – Thursday 27 June, One Whitehall Place, London
- Autumn Conference – Thursday 21 and Friday 22 November, Apex Hotel, Bath

Dates of Subject and Subnational Board meetings, along with Working Groups, are listed on the ADEPT Events Calendar (see [www.adeptnet.org.uk/news-events/calendar](http://www.adeptnet.org.uk/news-events/calendar)).

## **9. Meeting closed 18:45**

## Annex 1: Attendees

Ashworth	Mike	Derbyshire County Council
Bartram	Hannah	ADEPT
Bellotti	Paul	East Riding Council
Church	Laura	Luton Borough Council
Clubb	Rupert	East Sussex County Council
Cox	Philip	Cheshire & Warrington LEP
Curruthers	Ann	Leicestershire County Council
Dale	David	ADEPT
Eyers	Darryl	Staffordshire County Council
Geraghty	Peter	Southend on Sea Council
Gibson	Neil	Buckinghamshire County Council
Harhof	Amy	Sandwell Council
Harries	Mike	Dorset County Council
Haydock	Alistair	Special Honorary Member
Hewitt	Paula	Somerset County Council
Kemp	Mark	Hertfordshire County Council
Lamb	John	Special Honorary Member
Lee	Steve	Honorary Member
Lugg	Matthew	WSP
McKenzie	Carolyn	Kent County Council
Molyneux	Peter	Transport for the North
Neilson	Simon	Walsall Council
Riglar	Nigel	South Gloucestershire Council
Thompson	Mike	Suffolk County Council

## Annex 2. Apologies received

Mark Cupit	Wokingham Borough Council
Hilary Chipping	SE Midlands LEP
Kevin Hicks	Birmingham City Council
Clifford Williams	Honorary Member
Alistair Dore	Wakefield Council
Mike Roberts	Port Talbot / CCS Wales
Marcel Coiffait	Central Bedfordshire Council
Mike Blake	North Lincolnshire Council
Kate McFarlane	Central Bedfordshire Council
Nigel Blackler	Cornwall Council
Adam Bryan	South East LEP
Paul Crick	Essex CC



Association of Directors of  
Environment, Economy, Planning & Transport

David Owen	GFirst LEP
Trish Dalby	Hull City Council
Tom Blackburn-Maze	Milton Keynes Council
Phil Edwards	Birmingham City Council
Bev Hindle	Oxfordshire CC
Andy Tatt	Peterborough City Council
Tom McCabe	Norfolk CC